

StackDX Rollout — PrairieSky Well Data Requirement Sheet

Instructions for Non-StackDX Clients



StackDX



Non-Stack Clients: Your Basic StackDX Site

Stack will set your organization up with a **Basic StackDX Site** for no cost — no software installation or prior experience required. Stack Support will guide you through setup and the document transfer process.

Watch for Your Invitation


An email from edith@stackdx.com will arrive the week of April 13. Click the link to activate your site. Log in immediately — don't wait until training day. Reach out to hello@stackdx.com if you have issues or technical questions.


Microsoft SSO

Log in with your existing company Microsoft email and password. Have MFA ready if your organization uses it.

Training Webinar — April 23 | 1:30 – 2:30 PM (MT)

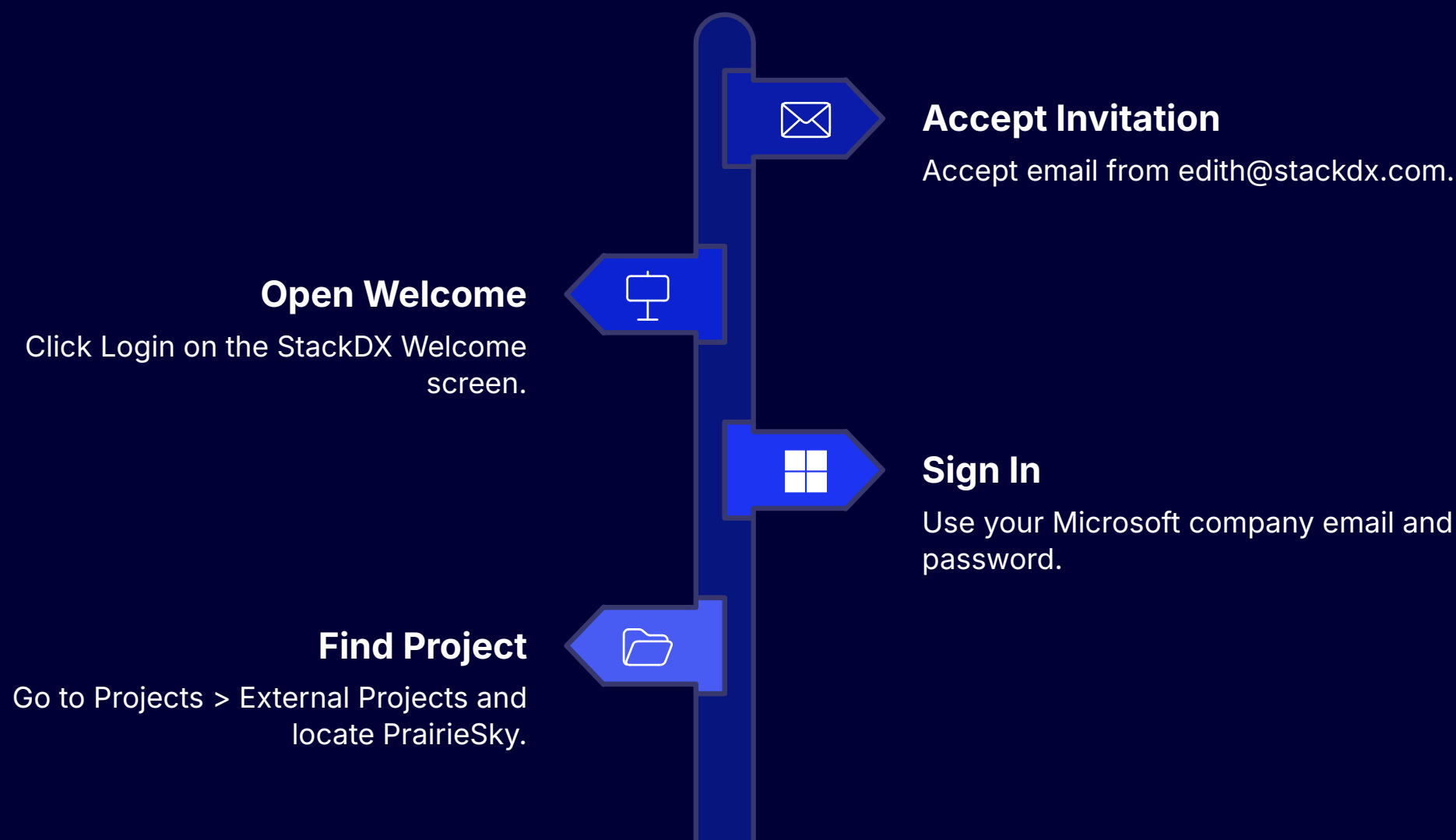
Via Microsoft Teams. Covers first login, navigating your Basic Site, locating PrairieSky under External Projects, and uploading documents. Session will be recorded. Watch for your training invite from hello@stackdx.com

 IT Note: Log in as soon as your invite arrives — some organizations require IT approval to access StackDX. Early login gives your team time to resolve any issues before April 23. Need help? hello@stackdx.com

 Interested in a full StackDX site? Store your well documents in Stack and share directly with PrairieSky — no double-loading. Contact hello@stackdx.com to learn more.

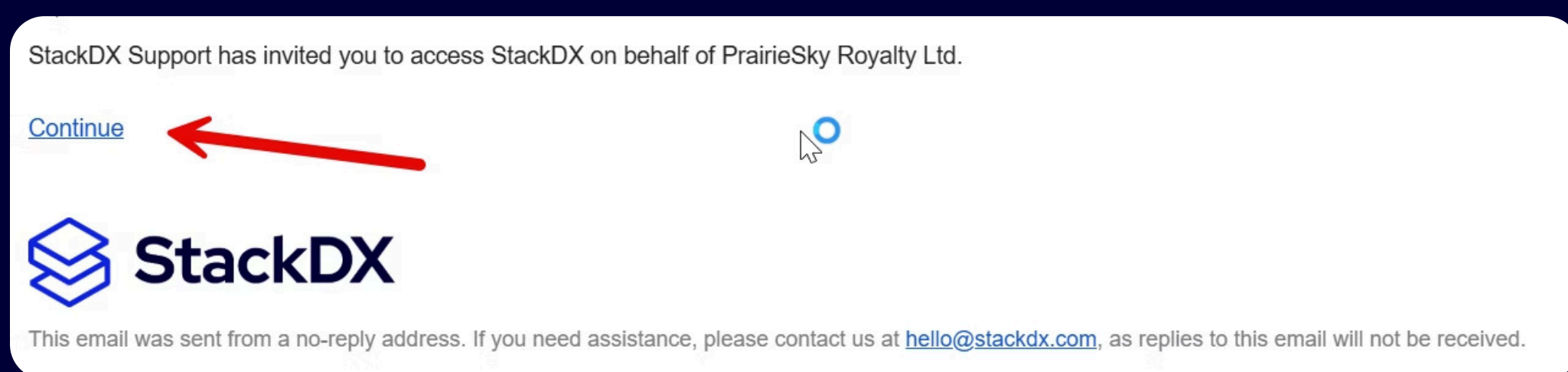
Basic Site Setup: Step-by-Step Login Guide

Follow these four steps to log in and confirm site access before the April 23 training. The process takes less than five minutes.



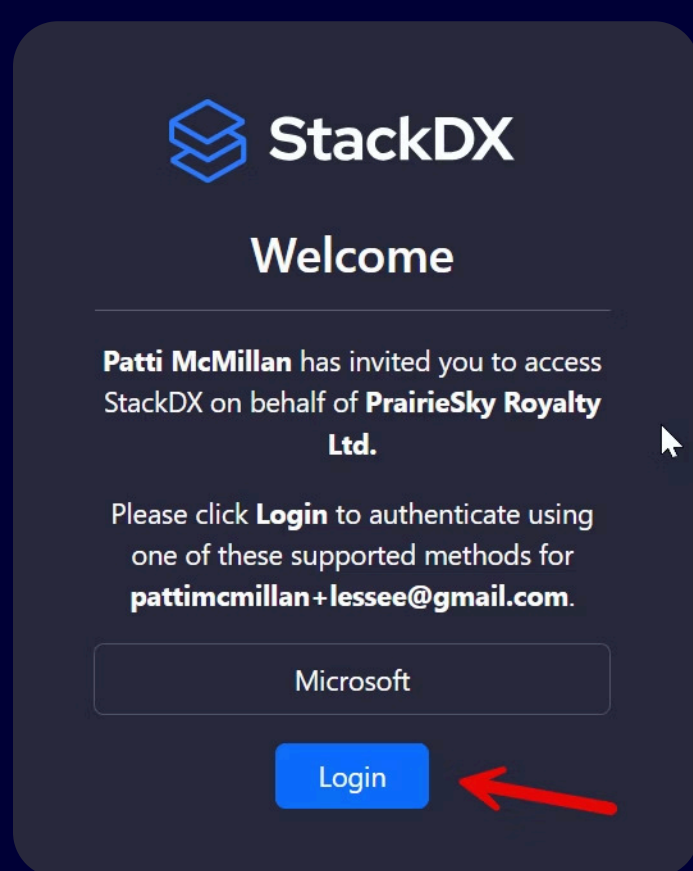
Step 1: Accept Your Email Invitation

Click the blue **Continue** link in the invitation email from **edith@stackdx.com**. Check your junk folder if you don't see it.



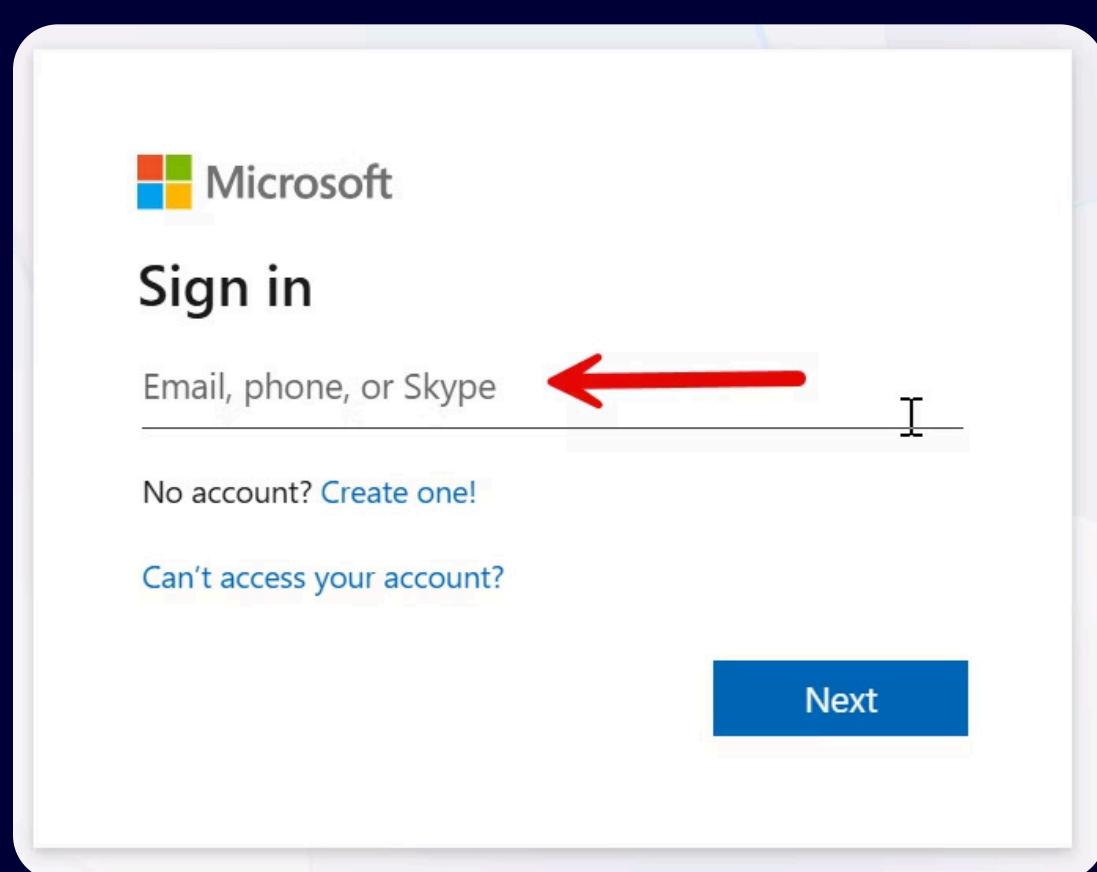
Step 2: Click Login on the Welcome Screen

On the StackDX Welcome screen, click the blue **Login** button to proceed to Microsoft authentication.



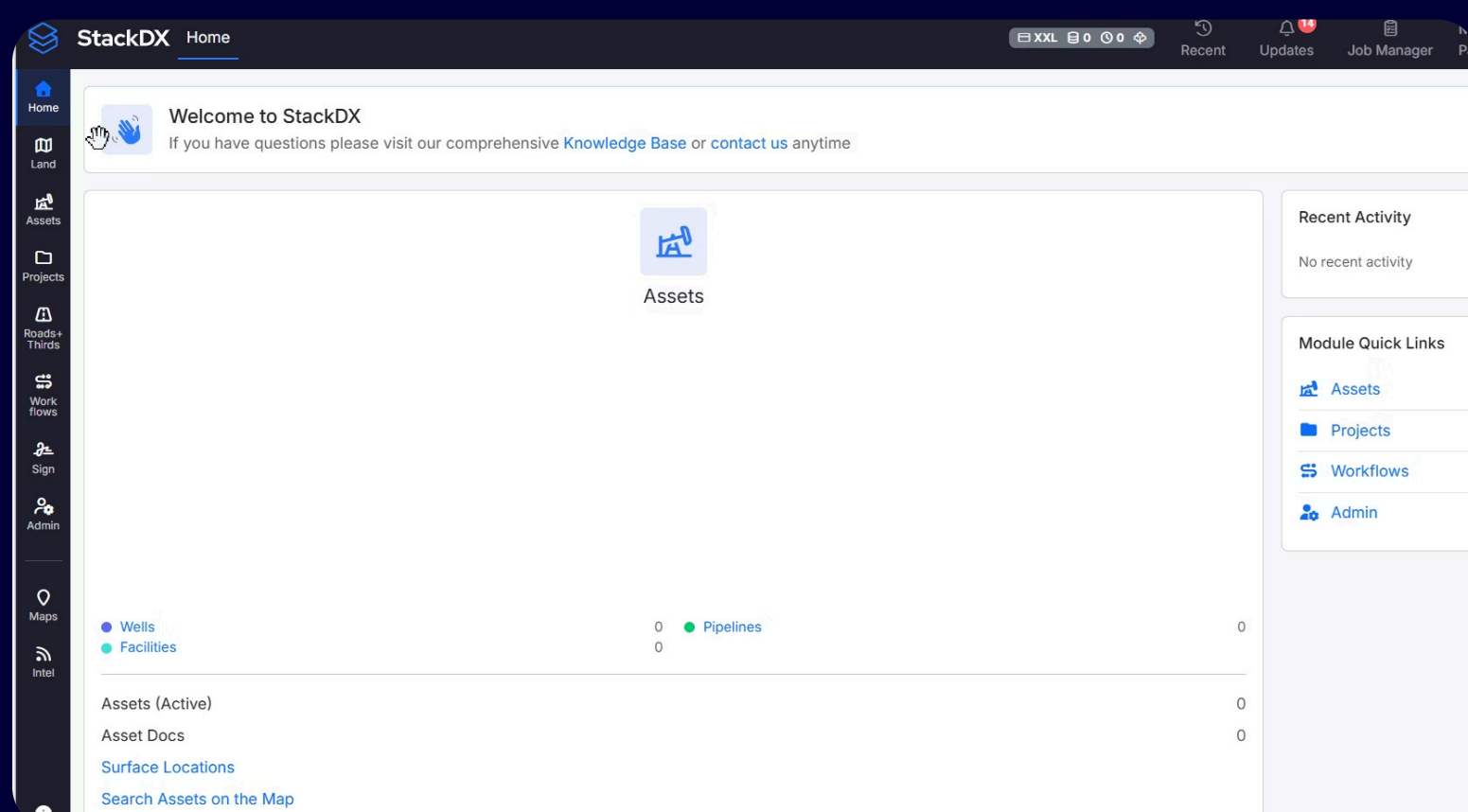
Step 3: Sign In with Microsoft

Enter your company Microsoft email and password. Complete the login prompt. If you get an error, forward a screenshot to your IT team and ask them to whitelist the StackDX URL.



Step 4: Access Your Basic StackDX Site

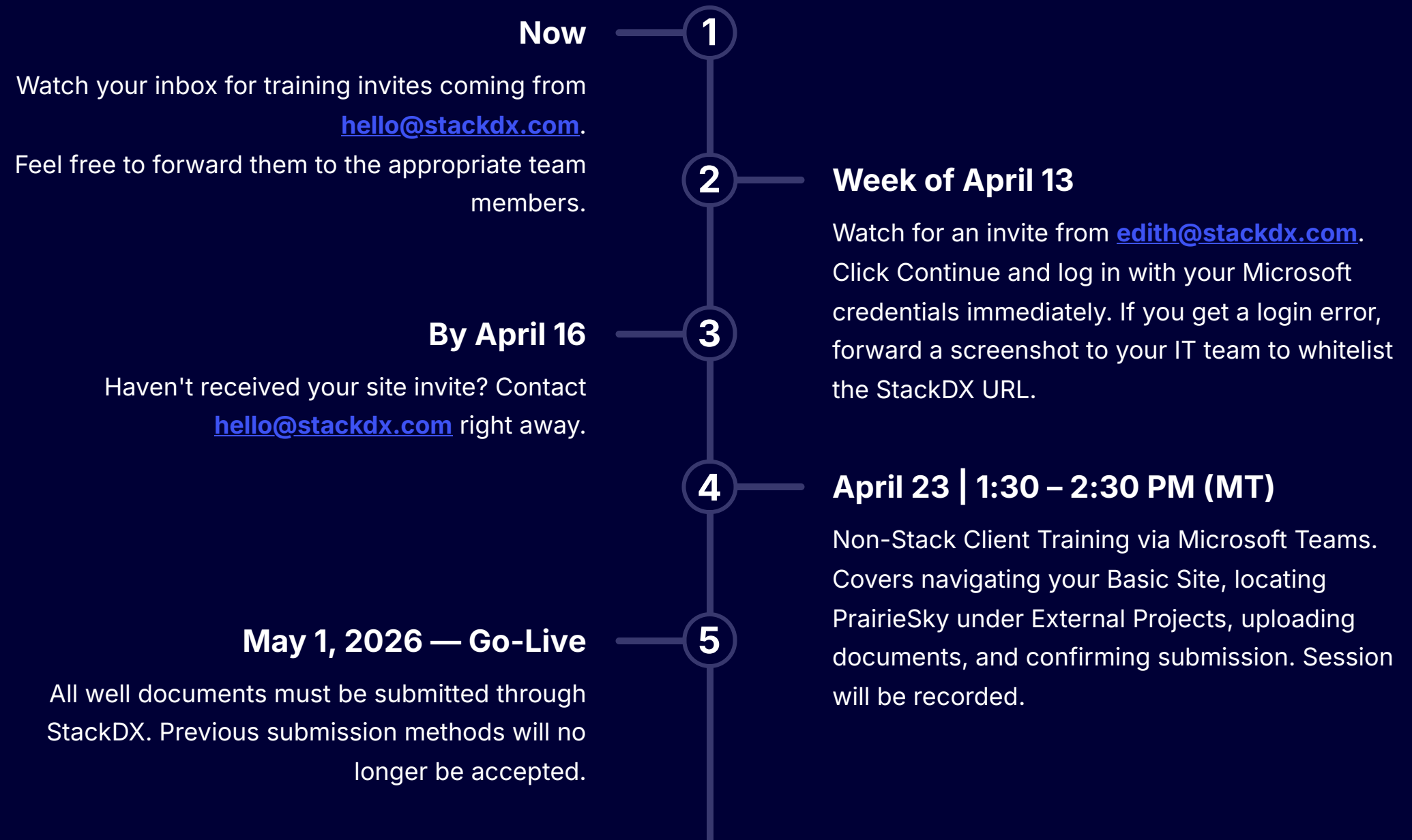
After login, navigate to **Projects** → **External Projects** to find PrairieSky. If your dashboard loads, you're confirmed and ready for training.



IT Access Issue? If login fails after Microsoft authentication, your IT team may need to whitelist the StackDX URL. For technical help, contact hello@stackdx.com.

Key Dates & Next Steps — New Basic Stack Sites

You will be set up with a Basic StackDX Site before April 23. Log in as soon as your invitation arrives — early login gives your IT team time to resolve any access issues.



Questions or Technical Issues?

Platform/Technical support: hello@stackdx.com. Well Data Requirements or business questions: contact welldata@prairiesky.com or your PrairieSky Land Representative.

Don't Forget

- RSVP to training and forward internally as required
- Log in immediately when your invite arrives
- Alert IT now if SSO or URL access may be restricted
- No invite by April 16? Email hello@stackdx.com
- StackDX only from May 1 — no exceptions