

Royalty Compliance Analyst

 Calgary

 Posting Date: January 27, 2025

 Closing Date: February 7, 2025

WORKING AT PRAIRIESKY

PrairieSky is dedicated to creating a workplace that attracts and retains exceptional talent. We seek individuals who are hardworking, driven, and eager to consistently execute and contribute to our collective success and generate long-term value. Our focus is on fostering a positive, high-performance culture that emphasizes collaboration, innovation, process improvement, and continuous learning. We offer opportunities for both personal and professional growth, ensuring that our dynamic, fast-paced environment remains engaging and energizing.

At PrairieSky, we are all owners and have established a premier group savings plan with substantial employer matching. Our comprehensive benefits include a flexible health spending account and enhanced mental health resources to support overall well-being. Additionally, PrairieSky and our employees are dedicated to giving back to the communities where we work and live. We support causes that make a significant and positive impact through strategic partnerships, employee volunteerism, donation matching programs, and workplace campaigns.

POSITION

Our team is seeking a highly motivated Royalty Compliance Analyst to play a key role in increasing assurance of royalty compliance on PrairieSky's Fee Lands. This exciting and challenging position is ideal for a result-oriented candidate who thrives in a fast-paced environment, enjoys tackling complex problems, and is passionate about uncovering and delivering solutions through in-depth investigation. The successful candidate will demonstrate a strong ability to manage competing priorities while maintaining a high degree of accountability and professionalism in all interactions.

RESPONSIBILITIES

- › Identify, investigate, verify, and manage royalty payment issues through to resolution, maintaining clear and effective communication with stakeholders throughout the process.
- › Foster strong working relationships with our Land Group, Lessees, and other stakeholders through timely and professional correspondence.
- › Effectively utilize information systems containing large volumes of data to investigate and analyze issues, operating in Excel, Qbyte, LandRite, Petrinex, and other internal systems.
- › Act as a trusted resource for royalty-related information and provide guidance to both internal and external stakeholders.
- › Proactively identify opportunities for process improvement and contribute to the development of more efficient workflows.

QUALIFICATIONS

- › Minimum 5-7 years' relevant experience, preferably with background in operational or joint venture accounting.
- › Demonstrated expertise in analyzing complex issues and the ability to multi-task in a fast-paced environment.
- › Working knowledge of both freehold and overriding royalties, as well as land agreements (mineral leases, farmouts, etc.), is an asset.
- › Strong organizational and communication skills, with the ability to work collaboratively across multiple disciplines (Land and Accounting).
- › Advanced proficiency in Excel (VLOOKUP, pivot tables) and familiarity with Accumap, LandRite, Petrinex and Qbyte are highly desirable.

PrairieSky is an equal-opportunity employer, celebrating diversity and the unique perspective it brings. We are committed to building a team enriched by a wide range of ideas, experiences, and background.

Apply today and find out how PrairieSky can be a fit for your future. If interested in this position, please forward a copy of your resume and cover letter to: humanresources@prairiesky.com.